

HUMAN RESOURCES & PLANNING

Team Development, Volunteer Management & Organizational Growth

JAG Global Network • Position Description • February 2026

PURPOSE OF THIS ROLE

The Human Resources & Planning lead builds the people infrastructure of the JAG Global Ecosystem. From volunteer recruitment and onboarding to long-term staffing plans and organizational culture, this role ensures the right people are in the right roles as the mission scales.

The ecosystem is projected to grow from a solo founder to 22+ team members in 2026 and 85+ by 2027. This person plans for that growth, manages the volunteer network, and creates the systems that support a mission-aligned organizational culture.

CORE RESPONSIBILITIES

1. Volunteer Network Management

- Design and manage volunteer interest forms and application processes
- Screen applicants and match them to appropriate roles across the three-tier system
- Create and deliver onboarding materials, welcome guides, and orientation content
- Track volunteer activity, engagement, and advancement through tiers

2. Team Planning & Recruitment

- Develop hiring plans aligned with portal launch milestones and funding stages
- Write job descriptions and manage recruitment for key positions
- Build onboarding systems for new team members and contractors
- Create organizational charts and role clarity documents

3. Culture & Organizational Development

- Define and nurture organizational culture aligned with mission values
- Develop performance frameworks and check-in processes
- Create recognition and appreciation systems for volunteers and team members
- Support conflict resolution and team dynamics

4. Strategic Workforce Planning

- Forecast staffing needs across the 8-portal launch sequence
- Plan for scaling from Phase 1 (launch) through Phase 2 (development) to Phase 3 (global)
- Develop compensation and equity structures for different role levels

REQUIRED SKILLS

- Experience in HR, people operations, volunteer management, or organizational development
- Strong organizational and people management skills
- Excellent communication — warm, clear, and motivating
- Ability to create structured systems others can follow
- Comfortable managing multiple priorities and personalities

HELPFUL BUT NOT REQUIRED

- HR certification (PHR, SHRM-CP) or equivalent experience
- Experience with volunteer management software or CRM systems
- Background in startups, nonprofits, or mission-driven organizations
- Event planning or community organizing experience
- Remote team management experience

COMPENSATION

- Volunteer or equity-based initially — founding team status
- Post-funding: Competitive salary with growth potential as team expands
- Equity participation in JAG Global Corporation

TO EXPRESS INTEREST

Email: jag132013@gmail.com

Subject: Human Resources & Planning — Application



JAG Global Network

The Architecture of Ascension